

ARLINGTON BAPTIST H.O.M.E.

TUTORIAL

REGISTRATION PACKET

2011-2012



**A Support Ministry
Of
Arlington Baptist Church**

Welcome to Arlington Baptist School H.O.M.E. Tutorial



Home Oversight Ministry in Education Tutorial

A Home School Tutorial Program

The H.O.M.E. Tutorial Program at Arlington

The name of this program is Arlington Baptist School *H.O.M.E. Tutorial* (Home Oversight Ministry in Education Tutorial). *ABS H.O.M.E. Tutorial* is a ministry of Arlington Baptist Church, located in Baltimore, Maryland.

Mission Statement

The mission of the Arlington Baptist School HOME Tutorial is to support parents in their educational philosophy as they endeavor to apply Gods principles of wisdom and instruction while teaching their children at home. Our goal is to enhance the home school experience by helping them towards the goal of developing mature, godly and discerning individuals who will love the Lord and desire to live their lives for Him. We desire to provide tutoring that will contribute to the overall educational experience and thereby support parents in their God given responsibility to educate their children.

Purpose

The purpose of the Arlington Baptist School H.O.M.E.Tutorial is to provide a support ministry to those parents who have elected to instruct their children at home.

- To support the home school family by offering twice a week courses for home schooled children at various grade levels.
- To offer classes that will especially benefit families who are teaching upper level courses that are often challenging for parents to teach, require special knowledge, equipment or labs, or are more conducive to learning if taught in a traditional classroom or group setting.

Registration for ABS HOME Tutorial

I. Regular Tutorial Classes

Non Refundable Registration Fee (Due with Tuition Payment and Registration Form)

- No registration fee for H.O.M.E. families (HOME Discount)
- Families not enrolled in HOME: \$30 per class (max. family fee \$250)

II. ALL DAY Tutorial classes

Non Refundable Registration Fee (Due with Tuition Payment and Registration Form)

\$50.00 per student / per year

Available Options

Classes are open to **ALL** home schooling families.

- **You do not have to be enrolled in the H.O.M.E. Program** in order to take classes in the ABS H.O.M.E. Tutorial.
- **However, it is required to be in the H.O.M.E. Program** if you are interested in taking regular 5 day a week classes in the Arlington Baptist Day School, playing on their sports teams, or participating in the Fine Arts Program.

I. Academic Classes (Grades 3rd – 12th)

* (English, Math, Science, History, Bible, Speech, and Foreign Language)

- **Usually held two days a week** for the school year
- Fee is 190.00 per class day/per student/per year
(If class meets 2 days a week, the total would be $\$190.00 \times 2 = \$380.00/\text{year}$)
- Book fee will depend on class and tutor
- Lab or supply fee may apply, depending on class and tutor

II. Special Area Classes (Grades 2nd -12th)

* (Computer, Music, Band, Bells, Choir, Art, Elementary Spanish and Physical Education)

- **Typically held 1 to 2 days a week** for the school year
- Fee will vary per class day/per student/per year, depends on class and tutor
- Book or supply fee may apply, depending on class and tutor

*Some classes will only be offered if there is enough interest and available tutors.

Important Notice: This is a one year commitment. The parent is responsible for full tuition payment even in the event of the withdrawal of the student from the ABS HOME Tutorial. (Please note that the **ONLY** exception to this is a “drastic” change in the status of the family such as a move, serious illness, or death in the immediate family.) The parent will be responsible for supplying the required books and supplies needed for class, as requested by the tutor.

Registration Procedures ABS H.O.M.E. Tutorial

Registration Process

1. Contact the H.O.M.E. Director for a list, description, and schedule of classes offered.
You may also check on the web site for this information.
2. Consider the options:
 - Class taught by ABS teacher, with regular day school students
 - Class taught by private contracted tutor, with other home schooled students
 - Class taught by online tutor, through virtual school (New 2011-2012)
3. Choose your option and decide on the particular class or classes; academic and /or special area
4. Fill out a registration form for each class
5. Fill out the HOME Tutorial student information form
6. If not enrolled in H.O.M.E., there is an extra \$30 fee / per class
7. Sign a tutorial student conduct form
8. Fill out a medical waiver form
9. Sign the student and parent agreement forms
10. Obtain the necessary supplies and books for each class
11. Commit to adhere to the policies and procedures as specified in the Tutorial Handbook
12. Mail the class registration form, HOME Tutorial student information form, student conduct form, medical waiver form, student and parent agreement forms, and fees to:

Arlington Baptist School
3030 North Rolling Road
Baltimore, Maryland 21244
Attention: H.O.M.E. Tutorial



Arlington Baptist School H.O.M.E. Tutorial

STANDARD OF CONDUCT

I agree that as a student of the Arlington Baptist School H.O.M.E. Tutorial, I will totally abstain from the use of all tobacco products; the use of alcoholic beverages; any involvement in of immorality of any form; and the possession or use of illegal narcotic and “look-alike” drugs.

I understand that the practice, use, or possession of any of the above items or paraphernalia related to such items, either on or off school grounds, will result in suspension and/or expulsion.

With God's help, I will strive to abide by the above written Standard of Conduct.

Student's Signature

Date

Print Student's Name

Refusal to sign this statement will result in the student being withdrawn from the Arlington Baptist School H.O.M.E. Tutorial.

To the best of my ability I agree to ensure that my child will adhere to the above written Standard of Conduct.

Parent/Guardian's Signature

Date

Print Parent/Guardian's Name

Medical Waiver Form for ABS H.O.M.E. Tutorial

Effective Dates: September _____, 2011 – May _____, 2012

I/We _____ understand the nature of the classes and their activities and with such knowledge, I/we voluntarily release Arlington Baptist Tutorial and/or Arlington Baptist Church and/or School and their representatives, including tutors and any administrative staff from any and all liability related to the activities of the program. I/we understand that, in the event that medical attention is required, every effort will be made to contact me/us. However, if I cannot be contacted, I/we give my/our permission to the staff to secure the services of a licensed physician to provide necessary medical treatment for my child.

Student's Name

Parent Signature

Date

Parent Signature

Date

Home phone number _____

Mother's cell phone number _____

Father's cell phone number _____

Emergency contact: Name _____

Number _____

Emergency contact: Name _____

Number _____

Physician's Name: _____

Number _____

Insurance Company: _____

Policy or Group # _____

Allergies: _____

Please attach a copy of your insurance card.

Student Agreement Form for ABS H.O.M.E. Tutorial

Please read this contract, the guidelines, and the policies in the handbook and then sign the following form. By signing this contract you are stating that you understand the policies and will strive to follow each one to the best of your ability.

Student:

I agree to follow all of the guidelines listed in the student handbook.

I will come to class prepared, complete assignments as directed, and turn in work on time.

I will show my parents all assignments I receive in class and evidence that I have completed those assignments.

I will treat all adults and fellow students with respect.

I will speak respectfully in class, not out of turn, or be disruptive.

I will come to class ready to learn.

I will have integrity with all assignments and tests.

I will respect the facility of Arlington Baptist School and Church.

I will have my cell phone turned off during school hours.

I will follow the dress and hair guidelines as listed in the handbook.

If I am absent, I will complete all missed assignments and turn them in by the due date.

I understand that if I do not follow the guidelines and policies of Arlington Baptist H.O.M.E. Tutorial, I may be asked to leave and will no longer be a student at the Tutorial

Student: I have read and agree to all of the guidelines on this contract and in the handbook.

Student's Signature _____ Date _____

Student's Printed Name _____

Parent Agreement Form for ABS H.O.M.E. Tutorial

Please read this contract, the guidelines, and the policies in the handbook and then sign the following form. By signing this contract you are stating that you understand the policies and will strive to follow each one to the best of your ability.

Parent: I have read and agree to support all of the guidelines and policies on this contract and in the handbook. I will encourage my child and stay informed about the Arlington Baptist School H.O.M.E. Tutorial classes. I will oversee assignments when necessary, but will make sure my child is doing his / her own work. I will make sure there is no access to materials with answers when assignments are being done. I will proctor all quizzes and tests by having my child in the same room with me when a test is being taken, making sure there is no access to any materials, immediately putting the test in a sealed envelope, and then signing across the seal verifying that I have done so. I will read all information I receive from the Arlington Baptist School H.O.M.E. Tutorial. I understand that if my child does not follow the guidelines and policies of the Arlington Baptist School H.O.M.E. Tutorial, he / she will be asked to leave and can no longer be a student at the Tutorial.

Parent's Signature _____ Date _____

Parent's Printed Name _____

Parent: I agree to be the responsible party for the full tuition payment, even in the event of the withdrawal of the student from the ABS HOME Tutorial. (Please note that the **ONLY** exception to this policy is a "drastic" change in the status of the family such as a move, serious illness, or death in the immediate family.) I will be responsible for supplying the required books and supplies needed for class, as requested by the tutor.

Parent's Signature _____ Date _____

Parent's Printed Name _____